



FOREST SECTOR
CHARTER COUNCIL

The Forest Sector Charter Council (FSCC) is an entity whose objective is Monitoring and reporting on the implementation of B-BBEE (transformation) in the forest sector. The Council also provides interpretation and guidance with respect to the Amended Forest Sector Code on sector-specific matters affecting B-BBEE.

The FSCC is seeking a **Researcher** with research competences. The Researcher will report directly to the Executive Director.

Jobs Description

- Monitoring and managing reports received from both the Industry and Government on undertaking
- Consolidate progress reports and advise on items that need attention
- Collect relevant information for purposes of implementing the Amended Forest Sector Code (FSC)
- Ensure that Industry both large and small businesses from the different sub-sectors deliver on the Amended FSC.
- Managing relationships with the sector, ensuring that they are aware of the Amended FSC requirements, reporting amendments and that they are implementing the Code
- Coordinate research for collection of information on the scorecard compliance by sector enterprises to assess the empowerment status in Forestry
- Build strong links among stakeholders and ensure high level of engagement on transformation issues
- Participate in outreach programmes, information dissemination programmes and provide stakeholders with appropriate technical support and advice on the Code
- Prepare and make presentations to publicize and create awareness on the Code and the work of the Charter Council as required
- Participate in Council task teams and prepare reports on work of task teams so as to ensure that other members of the secretariat team and stakeholders are regularly updated with information pertaining to the work of these task teams
- Represent Council in key stakeholder forums and provide crucial information especially on B-BBEE implementation when required
- Contribute to the development and review of creative materials and reports media, gazettes or other releases
- Oversee, review and evaluate the results from the annual key objectives of the Council and prepare annual progress report
- Prepare the annual Business plan with supporting documentation.
- Provide strategic support to Council when necessary
- Manage the day-to-day administration and activities of research and projects, oversees needs assessment, work production and evaluation of project



- Produce ad-hoc or progress reports on specific Amended Code or Council's related issues for government departments and forestry-based entities as when required.

Required Skills and Competences

- Post Graduate Degree in Forestry, Natural Sciences with Research methodology or equivalent qualification, A Master's Degree an advantage
- Full comprehension and Knowledge of the B-BBEE as Amended Act, Amended Forest Sector Code and related Legislation
- Excellent time management skills and ability to manage multiple projects simultaneously and prioritize work
- Excellent written and verbal communication, report writing and presentation skills
- Organizational planning and analytical skills
- Outstanding attention to detail and ability to use own initiative, discretion and judgement and problem-solving skills
- Knowledge of principles of Research Design
- Decent Supervisory skills
- Understanding of team dynamics
- Proficient in MS Office, MS Excel, Ms PowerPoint and other applicable and related office software packages
- Exceptional interpersonal and problem-solving skills
- Reliable with exceptional work ethics
- Ability to maintain confidentiality
- Applicable experience in the related area or field